

How to make online payments?

1. Visit our website aeacs.org
2. Click on AEA Charter Elementary School
3. Click on the Parents link in the middle of the page and select RevTrak Access
4. Click on RevTrak link
5. Select your student's grade from the navigation menu on the left
6. Navigate to the payment page for your student's field trip
7. Complete the requested information. You'll need your student's ID, please contact the Front Office if you don't have it. Please leave out leading zeros when entering student ID
8. Select "Buy Now"
9. Click "Continue Shopping" to add more items to your shopping cart
10. Confirm your payment choices and click "Go to Checkout"
11. If you are a new customer to our web store, select "I'm a new customer"
Enter your email address
Click "Sign in"
Enter your billing information and create a password
12. If you are a returning customer to our web store, select "I am a returning customer"
Enter your email address
Click "Sign in"
13. Enter your payment information
14. Verify your information and shopping cart contents for accuracy and select "Complete Order"
15. A confirmation email will be sent to you. Please check your spam filter if you do not receive it.

Need Help?

Forgotten Web Store Password? Click Password Reminder under Services. Enter your email address and your password will be emailed to you shortly.

More questions? Check out our Frequently Asked Questions under Services.

Still questions? Click Contact Us under Services to send us your question